

KEMA Annual Report 2012

Compiled by Teri Smith, Past President

Board of Directors

Teri Smith, CEM—President

Brian Stone, CEM—President Elect

Lon Buller, Past President

Charlene Miller, Secretary

Beth Reed, Treasurer

Keith Haberer, NW Vice President

Rod Job, NC Vice President

Garry Berges, NE Vice President

Vaughn Lorenson, SW Vice President

Jimmy Reed, SC Vice President

Byrdee Miller-Marcic, SE Vice President

Goals and Values

Please accept this report from the KEMA Board of Directors as a result of an ongoing assessment of the goals that KEMA has set out for its membership.

The purpose of this report is to form a basis of actions to assist the association in defining future direction and leadership for its members and Board toward professionalism in Emergency Management.

The Policies and Procedures handbook, developed by many committees and members of KEMA, has resulted in a directional document to allow the membership to continue the professional growth in Emergency Management in the State of Kansas. With this Policies and Procedure document it has allowed for the annual assessment of the goals and values that were outlined in the By-Laws of KEMA, Article 2- Purpose, Section 1-Mission and Goals. The areas of assessment are as follows:

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- Training and Professional growth
- Recognition of professional excellence
- Exchanging of ideas and sharing lessons learned
- Addressing planning and procedural issues
- Partnership with KDEM regarding Emergency Management issues
- Influencing public policy through the Legislative process
- Coordinating association activities with other organizations

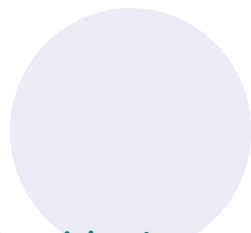
Kansas Emergency Management Association is a network of leaders dedicated to providing excellence in emergency management for Kansas.



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KEMA'S Board



President



Teri Smith, President
Douglas County
Emergency Management

The president shall preside over all meetings of the Association and the Board of Directors; perform generally all duties usually performed by the presidents of like Associations, and such further duties as shall be from time to time required of the president by the Board of Directors; appoint such officers/committees as the president perceives to be in the best interest of the Association and which are consistent with the bylaws of the Association; sign and execute all contracts, signs checks, and authorize payment of monies in the name of the Association; cause all books, records, reports, and statements to be properly kept and filed as required by law; enforce these bylaws and perform other duties incident to the office and generally supervise and control the business affairs of the Association.

President Elect

In the event of the absence of the president, the president elect shall perform and have all the powers granted to the president. In case both are absent or unable to perform their duties, the Board of Directors may appoint a president pro-tem. The president elect shall assume the office of president the following year. The President-Elect serves as Chairperson for the Conference Committee.



Brian Stone,
President Elect
Cowley County
Emergency Management

Past President

In the event of the absence of the president and the president elect, the past president shall perform and will temporarily have all the powers granted to the president. The past president oversees the KEMA standing committees outside of the Conference Committee. The past-president is responsible for the annual report that is presented at the first regular Board meeting.



Lon Buller,
Past President
Harvey County
Emergency Management

KEMA'S Board Cont.

Secretary

The secretary shall generally perform such duties as may be required by the Board of Directors; shall record and maintain the minutes of the Board of Directors; shall be the custodian of all administrative records of the Association; shall keep a record containing the names of all persons who are members in good standing as "Regular," "Life," or "Honorary" members of the Association and will remove the names of any members who are no longer eligible under any category, and report such names to the Board of Directors at their next scheduled meeting; attend to all correspondence and present to the Board of Directors at their next scheduled meeting all official communications received. The secretary shall also transfer all administrative records of the Association to any successor as required by the Board of Directors. The secretary shall, within sixty (60) days of receipt of dues, provide all new Association members with a copy of:

- Written notice of his/her membership application approval;
- The most current Association policies, procedures and bylaws;
- Listing of board members, regional vice presidents, and a map depicting the seven (7) Association regions.



Charlene Miller,
Secretary
Butler County
Emergency Management



Beth Reed, Treasurer
Republic County
Emergency Management

Treasurer

The treasurer shall generally perform such duties as may be required by the Board of Directors; receive and have in charge all monies and securities belonging to the Association or collected in its name, and shall disburse or otherwise deal with the same as shall be ordered by the president or Board of Directors; sign such checks as are authorized by the president; assist the audit committee in the annual audit of all Association financial books, and file required financial statements and forms with state and federal offices as required by law – copies of which shall be made part of the Association records; render a report of the financial condition of the Association at each scheduled meeting of the Association and at any other time as may be required by the president or the Board of Directors. The treasurer shall transfer all records of the Association to any successor as required by the Board of Directors. It shall be the treasurer's responsibility to supply notice of membership dues within thirty (30) days of the beginning of the fiscal year – following the Annual Association conference.

KEMA'S Board Cont.

Regional Vice Presidents

The regional vice presidents shall act as liaisons between the Association and their respective regions. Each shall serve as the representative of the members of the Association within their regions when attending meetings of the Board of Directors, and act on behalf of the president in matters pertaining to their regions, subject to the approval of the president.



Northwest Area

Area VP: Keith Haberer, KCEM

Cheyenne, Rawlins, Decatur, Norton, Phillips, Sherman, Thomas, Sheridan, Graham, Rooks, Wallace, Logan, Gove, Trego, Ellis, Russell, Ness, and Rush

Northcentral Area

Area VP: Rod Job, KCEM

Smith, Jewell, Republic, Osborne, Mitchell, Cloud, Clay, Lincoln, Ottawa, Dickinson, Ellsworth, and Saline

Northeast Area

Area VP: Garry Berges, KCEM

Washington, Marshall, Nemaha, Brown, Doniphan, Riley, Pottawatomie, Jackson, Atchison, Jefferson, Leavenworth, Wyandotte, Johnson, Shawnee, Douglas, Geary, Wabaunsee, Morris, Lyon, Osage, Franklin, Miami, Chase, Coffey, Anderson, and Linn

Southwest Area

Area VP: Vaughn J. Lorensen

Greeley, Wichita, Scott, Lane, Hamilton, Kearney, Finney, Hodgeman, Stanton, Grant, Haskell, Gray, Ford, Morton, Stevens, Seward, Meade, and Clark

Southcentral Area

Area VP: Jimmy Reed, KCEM

Barton, Rice, McPherson, Marion, Pawnee, Stafford, Reno, Harvey, Butler, Edwards, Pratt, Kingman, Sedgwick, Kiowa, Comanche, Barber, Harper, Sumner, and Cowley

Southeast Area

Area VP: Byrdee Miller-Marcic, KCEM

Greenwood, Woodson, Allen, Bourbon, Elk, Wilson, Neosho, Crawford, Chautauqua, Montgomery, Labette, and Cherokee

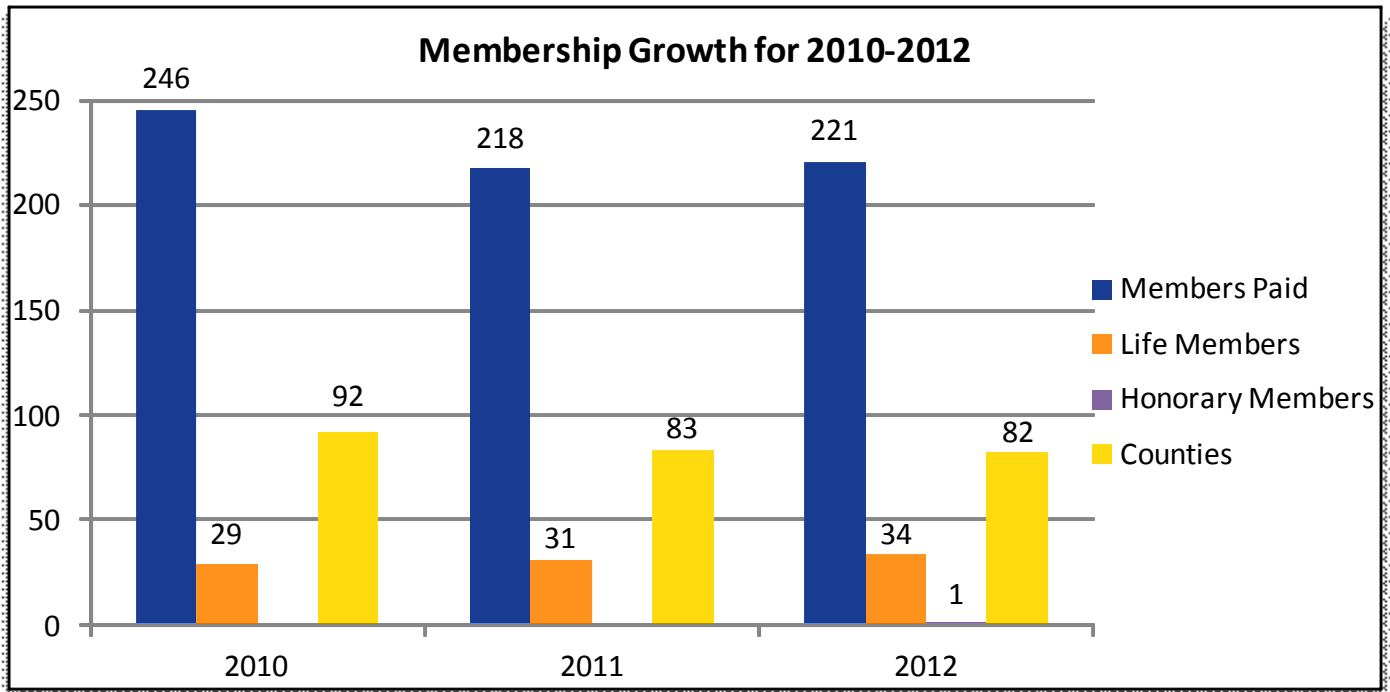
Membership

Membership reflects of the growth of the association, the table below reflects this

Year	Members Paid	Life Members	Honorary Members	Counties	Total
2010 record membership	246	29	Unknown	92 counties represented	275
2011 record membership	218	31	Unknown	83 counties represented	249
2012 record membership	221	34	1 (Melissa)	82 counties represented	256

Membership representation is shown as follows for the year 2012:

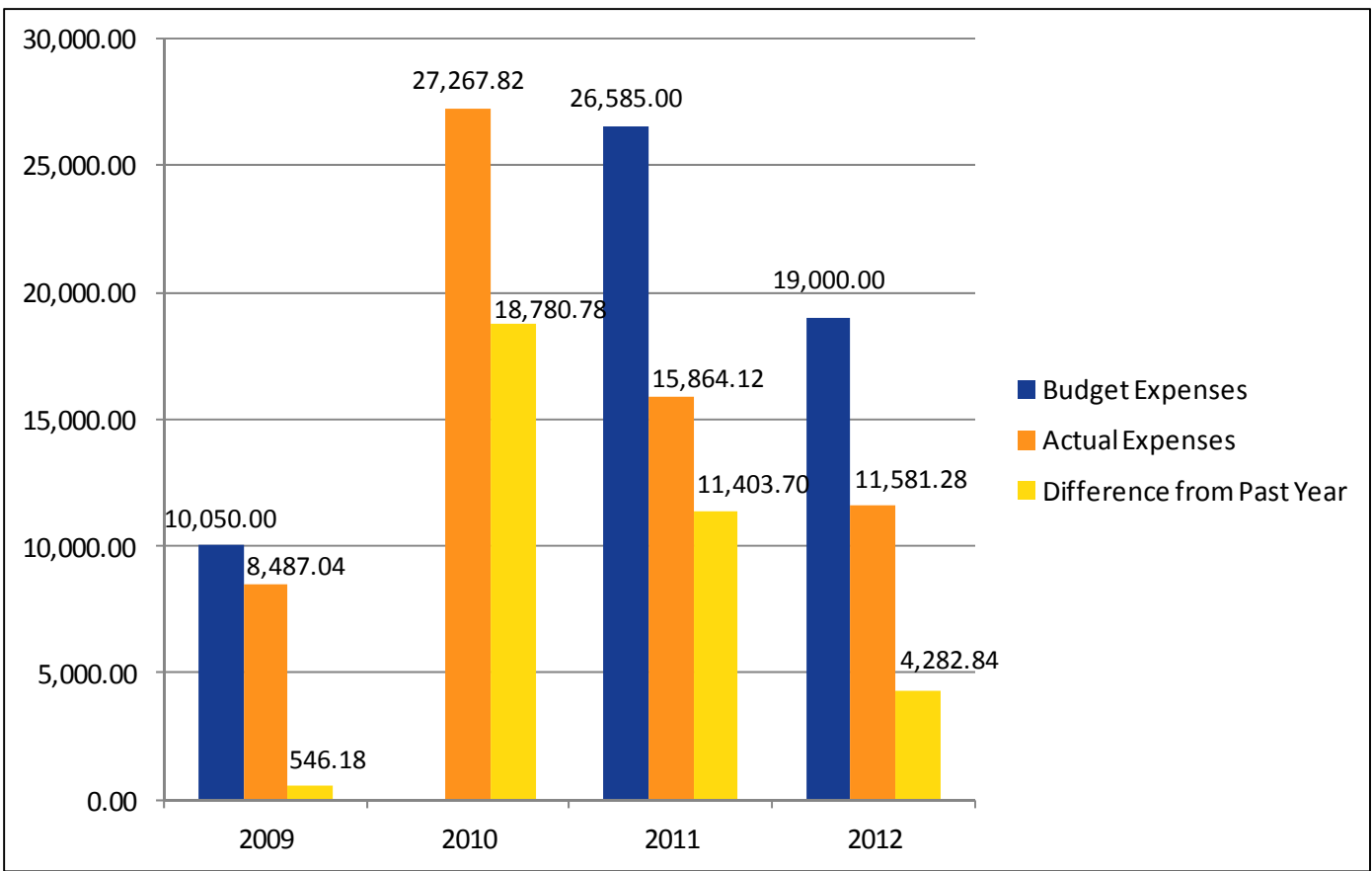
- Counties – 129
- Cities – 14
- State -44
- Universities – 1
- Hospitals – 5
- NWS- 5
- Vendor/Private Industry – 9
- VOAD/Faith-based Organizations – 8
- Other – 3



Budget Operations

Just like the field of emergency management, KEMA's budget operations continue to change and evolve. 2010 brought many new opportunities such as a new website and the first congressional visit to D.C. Other annual expenses include, but are not limited to, insurance for the conference, treasurers bond, consulting expenses, and dues to the International Association of Emergency Managers and the Kansas Association of Counties. Each year, the KEMA Board reviews and approves the proposed budget. KEMA continues to collect dues and conference fees as well as money from certificates of deposit to offset costs associated with operations.

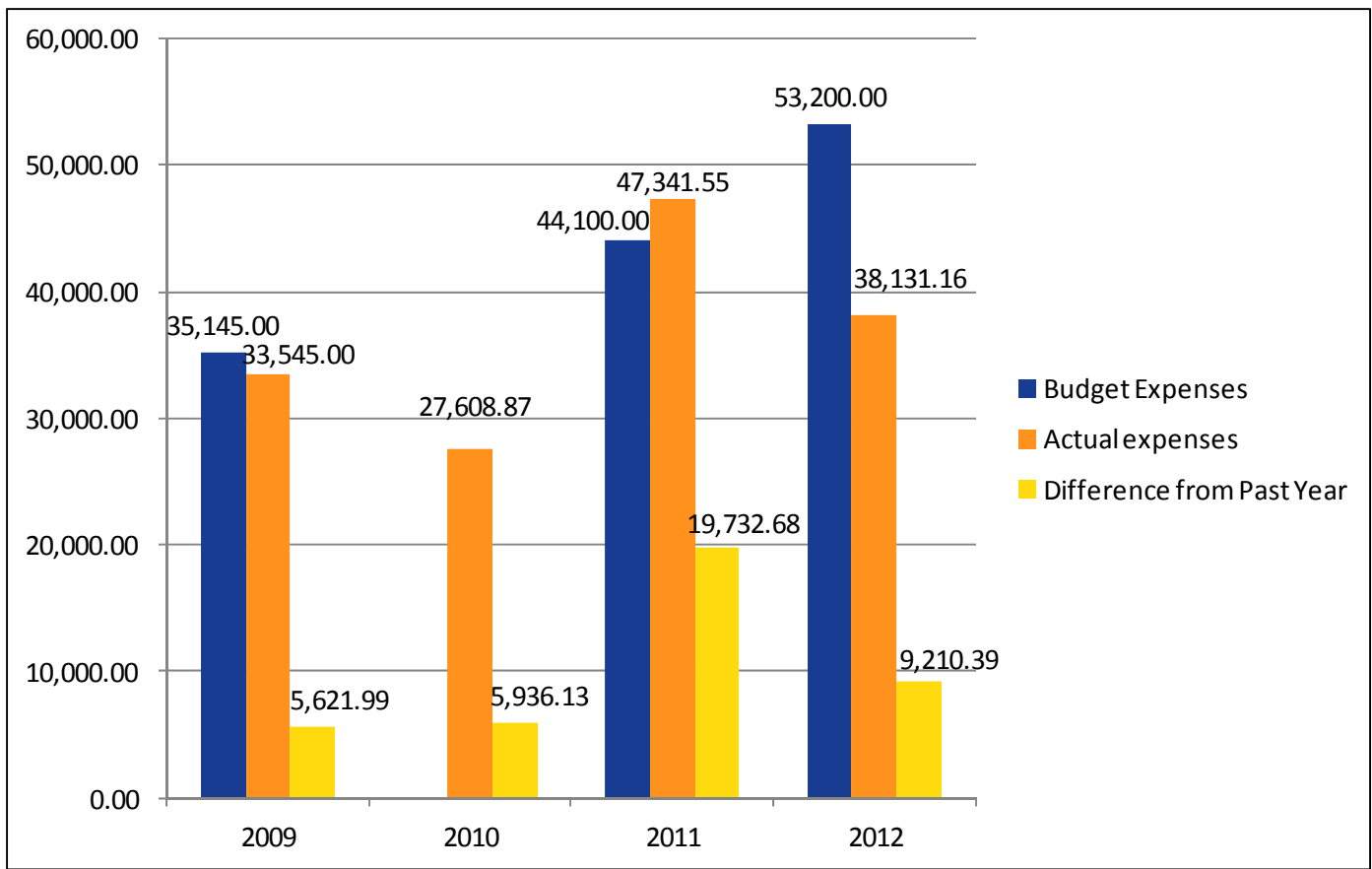
<i>Year</i>	<i>Budget Expenses</i>	<i>Actual Expenses</i>	<i>Difference from year past</i>
2009	10,050.00	8,487.04	546.18
2010		27,267.82	18,780.78
2011	26,585.00	15,864.12	11,403.70
2012	19,000.00	11,581.28	4,282.84



Conference Budget

The 2012 KEMA Conference, Back to Basics, was held on September 11th—14th at the Ramada Inn in Topeka, Kansas. The annual conference was attended by 199 participants and boasted 37 vendors. Pre-conference training, “EM Basic Training”, was held on Tuesday from 9:00AM—2:00PM. The conference officially kicked off at 9:00AM on Wednesday. Keynote topics included impacts from the 2011 tornadoes, lessons learned from the Joplin tornado, counties as emergency management leaders, and updates from the National Weather Service, Kansas Division of Emergency Management, and the Fire Marshall’s Office. As far as the financials, the bill from the hotel came in lower than anticipated, and Visit Topeka also provided sponsorship funds bringing down the overall cost of the conference slightly.

<i>Year</i>	<i>Budget Expenses</i>	<i>Actual expenses</i>	<i>Difference from year past</i>
2009	35,145.00	33,545.00	5,621.99
2010		27,608.87	5,936.13
2011	44,100.00	47,341.55	19,732.68
2012	53,200.00	38,131.16	9,210.39



Training and Professional Growth

One of KEMA's goals is to promote excellence in professionalism. One way this is accomplished is through regional meetings, trainings, and sharing of information opportunities hosted by the Area Vice-presidents which are active in all the State's 6 regions. The annual conference also leads the membership through a wide range of professional training. The continued growth and recognition of emergency management as well as budget cuts to partner agencies throughout the State and Nation will make providing training even more difficult. KEMA is dedicated to providing professional speakers at conference and supporting State training in order to ensure the growth of professionalism throughout Kansas. These processes are outlined within the Strategic Plan.

KEMA has the Kansas Certified Emergency Manager (KCEM) program which is recognition of professionalism among the Emergency Managers throughout the State. In 2012, the State of Kansas had 104 current KCEMs, 21 new KCEMs for a total of 125 KCEMS. KEMA will continue to work with KDEM to ensure training opportunities are available for those working towards their KCEM.

Recognition of Professional Growth

Each year the Kansas Emergency Management Association recognizes excellence through the Presentation of specific awards intended to honor achievement. Those awards for the calendar year 2012 nominees/recipients are as follows:

Outstanding Service Award

Outstanding Service Award is presented to individuals/groups inside or outside the Association, who have put forth significant effort either during a specified period of service, or for a specific action or accomplishment, which furthers the aim of the Association and is beyond mere performance of regular duties.

Nominations for Outstanding Service were:

Douglas County Local Emergency Planning Committee (LEPC)

Emergency Management Programs of Barton, Butler, Ellsworth, Kingman, Harper, Marion, McPherson, Reno, Rice, Russell, Saline, Sedgwick, and Sumner Counties

Outstanding Service Award Winner—Douglas County Local Emergency Planning Committee (LEPC)

Douglas County LEPC is an active group of 42 members from private, public, and non-profit organizations who come together to ensure Douglas County is disaster aware and disaster prepared. In addition to meeting to discuss all-hazards preparedness they review local plans, participate in exercises and support the efforts of the Douglas County Emergency Management Department, truly exemplifying the values of KEMA.



Douglas County LEPC Board Members
(L-R Paul Fellers, Jillian Rodrigue, Wayne Riley, Teri Smith, Jeanette Klamm, Susan Rodgers, Tom Damewood, Scott Ruf, KEMA President Brian Stone)

Recognition of Professional Growth Cont.

Life Member Awards

Life Member Awards are presented to members who have significantly contributed to the purposes of the association over a period of years.

2012 Life Members Award Recipients:

Bill Guy, Reno County Emergency Management

Jim D Schmidt, Butler County Emergency Management

Deborah Swoboda, Washington County Emergency Management



Bill Guy



Brian Stone & Jim D Schmidt



L-R Garry Berges, Deb Swoboda, Laurie Harrison, Brian Stone

Instructor of the Year Award

Randy Reinecker Instructor of the Year Award is presented in recognition of an instructor who has performed exemplary service in providing emergency management related education and training programs. This award was named after long time McPherson County Emergency Management Coordinator Randy Reinecker, one of the first local coordinators to provide training for Kansas Emergency Management and who traveled extensively throughout the State of Kansas training emergency managers and other emergency responders to better protect their communities and the State of Kansas.

2012 Nominees:

Kevin Jones, Chanute Fire Department & Fred Rinne, Fredonia Regional Hospital

Cathy Hernandez, Kansas Division of Emergency Management

2012 Randy Reinecker Instructor of the Year Award Recipient:

Cathy Hernandez, Kansas Division of Emergency Management



Outstanding New Emergency Management Professional

Col Mahlon G Weed Outstanding New Emergency Management Professional is presented to an individual who has served 24 months or less in the position and has made specific accomplishments and/or improvements in the local program. This award was renamed to honor Col Mahlon G Weed, former Deputy Director of Kansas Division of Emergency Preparedness.

2012 Nominees:

Randy Blehm, Meade County Emergency Management

2012 Col Mahlon G Weed Outstanding New Emergency Management Professional Award Recipient:

Randy Blehm, Meade County Emergency Management



Recognition of Professional Growth Cont.

Outstanding Emergency Management Support Professional

Leon H Mannell Outstanding Emergency Management Support Professional is presented in recognition of an individual who provides critical support, or behind the scene services vital to the success of an Emergency Management organization, and that are above and beyond routine responsibilities. This award was renamed the Leon H Mannell Award to honor a former RADEF Officer of the Kansas Division of Emergency Preparedness.

2012 Nominees:

Sandy Hendrikson, United Methodist Church Disaster Response Kansas West Conference

Randy Hill, Kingman County Sheriff's Office

Randy Krug, Russell Rotary

Shawn Wheat, WIBW (formerly KSOK, Arkansas City)



2012 Leon H Mannell Outstanding Emergency Management Support Professional

Award Recipient:

Randy Hill, Kingman County Sheriff's Office

Special Recognition Certificate

Best Practices of Cooperative Partnerships with National Weather Service (NWS) Emergency Management Programs of Barton, Butler, Ellsworth, Kingman, Harper, Marion, McPherson, Reno, Rice, Russell, Saline, Sedgwick, and Sumner Counties.

Emergency Management Professional of the Year

Owen U Turrentine Emergency Management Professional of the Year is presented in recognition of an Emergency Management professional and leader who exemplifies the ideals of professional public service and has met professional certification requirements. This award was renamed to honor Owen U Turrentine, former operations coordinator with Kansas Division of Emergency Preparedness.

2012 Nominees:

Keith Haberer, Russell/Ellsworth County Emergency Management

Pam Kemp, Clay County Emergency Management

Toby Prine, Kansas Division of Emergency Management

Bill Ring, Ellis County Emergency Management

Bill Taldo, Lane County Emergency Management



2012 Owen U Turrentine Award Recipient:

Keith Haberer, Russell/Ellsworth County Emergency Management

The Board Plans for the Future

Considering that change is so rapid, is even more reason for KEMA to have a plan to cope with the changes and the effects that these changes may have on the organization. KEMA has developed a strategic plan to address many facets of emergency management. Where this plan is intended to represent the entire State, many issues in the plan will affect KEMA members in general. The categories for the plan address five areas of concern regarding the professionalism in emergency management. These categories are training and education, legislative, enforcement and encouragement, networking, and public awareness/relations. A committee continues to review and update the plan for future growth in KEMA. Even though the board is responsible for KEMA planning, it is a team effort of the entire membership!



The Board Monitors Finance

Finance is one of the most difficult items the board has to monitor and evaluate, but it is not overwhelming with the excellent treasurer we have! The budget is the board's financial plan for the organization. Annually, the board prepares KEMA's operations and conference budget. During this time, board members ask many questions so that they are able to fully understand this financial plan—basically, where is the money coming from, where will the money be spent and does the spending match the board's priorities. Then the budget is approved! Quarterly financial reports are provided to the board to use to monitor how well KEMA is following the financial plan. These reports cover both the revenue and expense sides of the budget. The final step for the board to do a complete job of monitoring the financial status of the organization is to have the books audited. Annually, the Audit Committee reviews the finances to ensure there is no misconduct or mismanagement of funds.

Addressing Planning and Procedural Issues

KEMA has established a number of committees, with membership representation from each region, dedicated to ensuring collaboration; promotion and furthering of the association's goals and mission; and oversight of the business of the association. These committees include, but are not limited to, Nominating; Governmental Affairs; Bylaws, Policies and Procedures; Audit; Standards and Practices; KCEM Certification and Recertification; Scholarship; Membership Communications; and Awards. It is the hard work of the members of these committees that helps to ensure the most effective efforts of the association, on behalf of its members.

Coordinating KEMA Activities with Other Organizations

KEMA is actively involved in Kansas Association of Counties (KAC). KEMA, in coordinating with other organizations in the Emergency Management community, needs to address an involvement with its members. Where this is somewhat a shortfall of the association, by involving KEMA with other organizations will benefit KEMA members as a whole. We need to explore possible ways to achieve this task to continue our membership and coordinated effort to build our active role with the rest of our communities.

Sharing of Ideas and Lessons Learned

The KEMA conference and area Vice President meetings serve as a means for Emergency Management to share ideas through strong networking developed among the membership. The conference supports lessons learned from events/incidents/emergencies that have happened throughout the year. When appropriate, KEMA invites a speaker with knowledge and information that will be of benefit to the continual professionalism in the Emergency Management field.



Partnership with KDEM Regarding Emergency Management Issues

This body serves as the chief advisory body to KDEM on emergency management matters. The Board of Directors and KDEM Administrator meet formally on a bimonthly basis and exchange information and address any ongoing issues.

KEMA has been active in collaboration with KDEM on a number of issues. Primary examples of this activity is work done by KEMA members on the Kansas Planning Standards, Hazard Mitigation Team, Strategic Planning Committee, Local Emergency Planning Committee, Deployable Resources and the Emergency Management Performance Grant. In addition, two members of KEMA serve as members of the Kansas Committee on Emergency Planning and Response (CEPR).

Influencing Public Policy Through the Legislative Process

During 2012, the Association was actively involved in the legislative process. The basis for this activity is through the KEMA Government Affairs (GA) Committee and approved by the Board of Directors, which outlines KEMA's positions on both state and federal issues.

During the year, on the federal level, KEMA emphasized maintenance of the FEMA budget, especially as it related to state and local funding, as well as the development of a viable hazard mitigation program to prevent or lessen disaster losses. Association members traveled to DC in March to lobby Congress and Senate specifically on Emergency Management issues regarding: Emergency Management Performance Grant, continued support of the Emergency Management Institute, and adequate funding for the National Weather Service.

At the State level, the Chair of the GA Committee has been active providing KEMA's input on a wide variety of state issues including:

Interoperable communications, Disaster Relief Fund, and the Kansas Public Employees Retirement System.



Brian Stone, Keith Haberer, Congressman Tim Huelskamp, Doug Schmitt, and Dan Robeson



For more information on KEMA's activities or to become a member of KEMA, visit kema.org

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