



2015-2016 KEMA Board Meeting
August 24, 2016
Courtyard by Marriott
Junction City, KS

Attendee

Keri Korthals
Gary Middleton
Byrdee Miller
Mike Selves
Don Robertson
Brian Stone
Vaughn Lorensen
Butch Post
Keith Haberer
Garry Berges
Pamela Sanders
Byron Shultz
John Stradal
Chancy Smith
Angee Morgan
Hannah Stambaugh
Russel Stukey

Representing

Butler Co. Emerg. Mgmt.
MAI, LLC
Elk County Emerg. Mgmt.
MAI, LLC
Kearny Co. Emerg. Mgmt.
Cowley Co. Emerg. Mgmt.
Stanton Co. Emerg. Mgmt.
Rooks Co. Emerg. Mgmt.
Russell-Ellsworth Co. EM
Geary Co. Emerg. Mgmt.
Crawford Co. Emerg. Mgmt.
Neosho Co. Emerg. Mgmt.
Cowley Co. Emerg. Mgmt.
Dickinson Co. Emerg. Mgmt.
KDEM
Saline Co. Emerg. Mgmt.
Coffey Co. Emerg. Mgmt.

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1. Call to Order

President Pam Sanders called the meeting to order at 10:00 a.m.

2. Approval of Agenda

Keith Haberer made a motion to approve the agenda, Vaughn Lorensen seconded, and the motion carried.

3. Approval of Minutes from May 25th Meeting

Keith made a motion to approve the minutes from the previous meeting, Byrdee Miller seconded and the motion carried.

4. Treasurer's Report

DeAnn Konkel was unable to attend; financial reports were to be distributed later by email.

5. Secretary's Report

Keri Korthals reported that 2015-2016 memberships continue to be purchased, but 2016-2017 membership purchases are also coming in. She advised that there are 255 current year members and 128 2016-2017 members. She advised that next year's member numbers will be created using a random number generator, as requested by the Board. She also noted that some clean-up has been

done on the documents on the KEMA website.

6. Membership/Guest Comments

None.

7. KDEM Report

a. EMPG

Angee Morgan began by reporting that EMPG applications have been received and award letters will go out next week.

b. Staffing and Finances

Angee noted that Jeff Welshans is now the metro/lead regional coordinator, adding that Steve Harsha has taken the open NE coordinator position. She also advised that the Department of Administration has determined that local jurisdictions can no longer make use of KDEM's contracts, which will especially impact those agencies/organizations using their training contracts. Locals will now need to issue their own RFPs.

c. EMAC

Angee advised that, as the EMAC coordinating state this year, Kansas supported the deployment of over 800 law enforcement officers to the Republican National Convention in Ohio. She also noted that she and Jonathan York will be at a national mutual aid conference the week of the KEMA Conference, so will be unable to attend. Angee advised that Terri Ploger will deliver the KDEM update.

d. FEMA/PA

Angee then reported that Kansas was the first state to have to comply with FEMA's new damage assessment procedures. She noted that Kansas is appealing FEMA's denial of a disaster declaration for the May flooding. She further advised that KDEM will be working on a training program and handbook for locals that will help guide them through the PA process. Angee noted that they will be stressing the importance of solid impact statements and strategizing ways to assist through EMPG (i.e. designating GPS cameras as eligible expenses for documenting damage areas).

e. Other

Angee thanked Hannah for all of her work with the KLM to try to correct inaccuracies about planning/emergency management in their training program.

8. Committee Reports

a. Scholarship Committee (Jillian Rodrigue)

Jillian was unable to attend so Pam reported on her behalf, advising that the committee will be reviewing scholarship applications and providing a recommendation at the September pre-conference Board meeting. Discussion then followed on how to handle the KEMA quilt, which Byrdee had finished and brought to the meeting. Don Robertson made a motion to conduct a live auction at the KEMA conference to auction off the quilt. Chancy seconded and the motion carried. Gary Middleton advised that he would investigate options for displaying the quilt, and Garry Berges offered to check on local auctioneers.

b. Government Affairs Committee (Teri Smith)

No report.

c. Bylaws Committee (Chuck Magaha)

Chuck was unavailable but had provided Pam with suggested changes/updates to the Strategic Plan. The following were suggested:

- i. Section 2.1.2 and 2.1.3: suggested removal of the item on informational videos and add partnership with the KLM to 2.1.2
- ii. Section 8.1.2: Suggested editing this section to remove the “summit” and simply note that KDEM and KEMA participate in each other’s strategic planning processes.
- iii. Section 11.1.1: Suggested removing the EM academy item as this has been accomplished through EM 101 at the conferences and the EM Handbook. Consider a separate action item to continue support and update of the EM Handbook.
- iv. Section 11.1.3: Suggested removing Before/During/After the Storm as the program no longer exists.
- v. Section 13.1.5: Suggested removing the “state of the counties” report. Angee advised that this is not something KDEM can support without set standards to measure a jurisdiction’s preparedness against.
- vi. Section 13.2: Suggested removal of provision to fund “county visits.”

Vaughn made a motion to accept all of the proposed changes, Keith seconded and the motion carried.

d. Nominating Committee

Pam advised that Kathleen Fabrizius is the committee chair, but noted that there is nothing new to report. She advised that voting is being conducted online via Survey Monkey. Butch Post was announced as the new NW VP and Laurie Harrison as the new NE VP. Cody Charvat was reelected for another term as the SC VP.

9. Conference Update

a. Vendors

Russel Stuke reported that 15 booths have been reserved, with most of those paid for already. He distributed a floor plan of the vendor area, which provides for up to 30 booths, noting that some are non-paying spaces (i.e. scholarship committee’s space). He advised that the NWS and KDEM will be out in the hallway again, and then also stated that exhibition space will be cordoned off outside for the UAV. He closed by noting that no vendors had offered to sponsor a break yet.

b. Registration

Gary advised that there have been challenges, but the website is up and running. He noted that 140 have already registered online, adding that reminder emails will be sent on September 5th. He advised that they will be able to manage on-site PayPal payments through CVENT at the registration table, so Jillian will not have to use her phone this year. Gary also clarified that the banquet is only included if purchasing a full conference package.

Gary then noted that there will be separate check-ins at the registration table for those who have pre-paid vs those who need to pay on site. He noted that he will have staff working the table but could use help during peak hours. Gary’s staff will be wearing red MAI shirts. He noted that primary registration hours will be Tuesday from 1500-1700 hours and Wednesday from 0700-0900 hours. Angee offered to check with Brian Rogers about producing an ID badge for the conference.

c. Logistics

Gary asked the Board to try to keep participants from adjusting thermostats in rooms and also asked that all hotel issues be communicated to him. He advised that the general session room would be reworked to provide for more seating and aisle space, hoping to keep people from congregating near exits like previous years.

Gary noted that breakfast will be continental with a few hot items. He also advised that VPs need to bring AV equipment and laptops, adding that facilitator packets will be distributed at the September pre-conference meeting. Post-conference certificates will be sent to those participants who complete the survey. MAI will provide a post-event report.

d. Programs/Sessions

Mike asked that he be allowed to proof anything that is being printed that will include the schedule/program. He advised that all break-outs have been filled and fact sheets for all sessions are complete. He also noted that the draft brochure is complete with a theme of "50 Years: Leading into the Future, Guided by our Past." Plenary speakers have been asked to make their break-out sessions extensions of their keynote address, rather than a completely separate presentation. Mike also advised that the conference will be dedicated to Rick Frevert and law enforcement officers lost in the line of duty. Gary added that attendees will be asked to select break-out sessions during the registration process to allow them to begin pre-planning seating/space.

e. Tuesday Pre-Conference Activities

Garry reported that activities will include the skeet shoot, bowling and golf. A bus will transport people to the Acorn Resort for dinner, which will include a cash bar.

10. KAC Report (Hannah Stambaugh)

Hannah reported that a group had met with the KLM in mid-August to discuss building and improving their emergency management training. She advised that that group consisted of herself, DeAnn, Keith, Susan McMahan, Erin McGinnis, and Jonathan York, adding that the meeting went very well and the KLM was very receptive. She noted that their annual conference is in October and they've discussed having EM speakers. She then advised that the KAC conference will be November 15-17 in Overland Park. Hannah advised that, because KEMA is a dues-paying member, the Board can have a meeting room reserved at the conference; however, all meeting attendees would also have to purchase a conference registration.

Hannah then discussed Kansas Wesleyan's EM program, sharing that she is on their advisory board. She noted that they are interested in a student chapter of KEMA, adding that they are also interested in sending students to the conference. Lastly, she noted that she recently helped Childcare Aware with a large grant application to help childcare providers with emergency preparedness.

11. SIEC Report (John Stradal)

John reported that the FirstNet initiative is still in progress and RFPs have been pushed out to vendors. He advised that the award should be made in November. He noted that, during the build-out, the metro areas will likely see benefits before the rural areas, as they are looking for larger pools of potential subscribers to fund the rest of the build-out.

He then discussed the need to find funding to sustain the statewide radio system. He advised that KDOT has hired a consultant who will report back December 15th. John also noted that an SOP was

released that covered such things as requesting incident management talkgroups. He noted that it is available on the SIEC and OEC websites. Other initiatives currently being worked include the communications interoperability plan, credentialing standards for communications personnel, and improving awareness of the SIEC and its mission.

12. Regional Reports

- a. *Chancy Smith (NC)* – Chancy reported that a full scale exercise was held in Clay County that incorporated the school district, hospital and first responders, and involved a bus accident. He noted that accountability of the children was a big issue. He also advised that there are new EMs in Osborne and Cloud counties.
- b. *Keith Haberer (NW)* – Keith advised that they discussed the IMT response to the Anderson Creek fire at their last meeting and also elected Butch Post as the new NW VP.
- c. *Don Robertson (SW)* – Don advised that they recently held exercises in all 18 counties, thanks to the hospitals.
- d. *Cody Charvat (SC)* – Cody was unable to attend.
- e. *Byron Shultz (SE)* – Byron and Byrdee reported that Greenwood County arranged for a 402 class at an upcoming regional elected officials meeting. They noted that Greenwood's EM budget was increased following their disaster. They also noted that Crawford County still has no full-time EM; Pam will be visiting with their commissioners in the near future.
- f. *Jillian Rodrigue (NE)* – Jillian was unable to attend.

13. New Business

The rest of the meeting participants were dismissed so the Board could vote on 2016 award recipients.

14. Next Meeting Dates and Adjournment

The next meeting be held at the Courtyard by Marriott in Junction City on Monday, September 12th, before the annual conference. Keith made a motion to adjourn, Byron seconded and the meeting was adjourned.