



**45<sup>th</sup> Annual KEMA Business Meeting**  
**September 13, 2012**  
**Ramada Inn**  
**Topeka, KS**

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**1. Call to Order**

President Teri Smith called the 45<sup>th</sup> Annual KEMA business meeting to order at 10:50 am.

**2. Approval of Minutes**

The 44<sup>th</sup> Annual business meeting minutes were reviewed by the KEMA members present. Greg Standard made a motion to accept the minutes and DeAnn Konkel seconded. Minutes approved.

**3. Secretary Report**

Charlene Miller reported prior to the start of the conference there were 208 members. More had signed up during the conference registrations but those numbers were not final at this time.

**4. Treasurer's Report**

Beth Reed provided an overview of the current treasurer's report. At the end of last year KEMA had \$57,846. Prior to the start of this year's conference, the balance is \$40,468.83. There is still money to be deposited in addition to the conference expenses that need to be paid. Bill Guy made a motion to accept the treasurer's report. Bill Ring seconded and the report was approved.

**5. Nominations**

Pam Beasley announced Garry Berges as the president elect candidate. After no nominations from the floor were received, Bill Ring moved nomination cease and Jim Schmidt seconded. Motion passed.

Pam then announced Randy Duncan and Keri Korthals were Secretary candidates. No nominations were received from the floor. Greg Standard moved nomination cease and Keith Haberer seconded. Motion passed.

Ballots were disseminated to and collected from KEMA members. Pam and Keith Haberer took the ballots to count.

## **6. Standing Committee Reports**

### **a. Audit**

Vivian Button reported the audit committee met yesterday. The books were audited and no errors found. Bill Taldo and Don Robinson were both on the committee.

### **b. Bylaws, Policies and Procedures**

Chuck Magaha reviewed the current bylaws, policies and procedures. He thanked Laurie Harrison and Melanie Lawrence for their help. Several policies have been added including: cancellation refund policy for KEMA registrants, travel policy, and the scholarship policy and procedure. The most current policies can be found on the KEMA website. Developing these policies has streamlined the KEMA board and allowed for quicker actions. A goal for next year is electronic voting.

### **c. Government Affairs**

Doug Schmitt was not available to provide an update

### **d. Scholarship**

Chuck Magaha thanked Jillian Rodrigue for an outstanding job on seeing the scholarship through. Beth Reed, Chuck, Keith Haberer and Jillian met in Belleville for training on a foundation and endowments. They also met with the KEMA accountant and attorney to ensure the actions taken were legitimate. KEMA has joined the Republic County Community Foundation. All the money KEMA places into the endowment will go into the Saline Community Foundation. KEMA wanted to be able to sustain the scholarship. A base minimum of \$10,000 is needed in the endowment before KEMA can start issuing awards. Once that \$10,000 is established, KEMA has the capability of pulling five percent (5%) off the top per year. Information on the KEMA endowment will be on the Saline and Republic County foundation websites so anyone can make a donation. All donations are tax-deductible.

Melanie Lawrence announced the golf tournament raised \$306 for the scholarship committee. Melanie was thanked for her hard work. The balance prior to the golf tournament is \$3,995.

### **e. KCEM**

Gary Middleton discussed the KCEM and noted the board approved some changes. These will take effect on October 1, 2012. The primary changes affect initial certification and reflect more on wording changes and

clarifications. The new guidelines can be found at [www.kema.org](http://www.kema.org). Deb Swoboda and Bryan Armstrong are both stepping down from KCEM certifications and re-certifications. Gary Middleton will process initial certification and John Stradal (Cowley County) will handle re-certifications.

**f. Committee Sign-up Sheets**

Brian Stone noted the committee sign-up sheets are out at the registration table. A representative is needed from each region for the respective committees.

**7. New Business**

**a. Election Results**

Pam Beasley announced the results of the elections. They are:  
President-Elect – Garry Berges  
Secretary – Keri Korthals

Cathy Hernandez made a motion to destroy the ballots and Bill Guy seconded. Motion passed.

**b. EMSAK Report**

Bill Ring, EMSAK President, discussed EMSAK and encouraged everyone to join. He noted EMSAK is not competing with KEMA. Their goal is in support of emergency management across the State of Kansas, just like KEMA. The 2013 and 2014 conference will be held in Wichita. The 2013 dates are April 11 and 12. April 10, 2013 will be a pre-conference training. Keynote speakers include an American Red Cross representative and Todd Manns from The Blue Cell. EMSAK dues are \$25 per year. If you become a member between now and November, you will receive a \$25 discount for the 2013 conference. Bill thanked Darcy Golliher for her help.

**c. Member Comments**

There were no member comments to be brought before the Association.

**8. Adjournment**

Greg Standard made a motion to adjourn the meeting. Scott Davies seconded and the business meeting adjourned. Past President Teri Smith announced a Historian is also needed. Anyone interested should contact her.