



49th Annual KEMA Business Meeting
September 15th, 2016
Courtyard by Marriott
Junction City, KS

1. Call to Order

President Pamela Sanders called the 49th Annual KEMA Business Meeting to order at 11:16 a.m.

2. Approval of Minutes

The minutes from the 48th Annual KEMA Business Meeting, held on September 17th, 2015, were reviewed by the members present. Keith Haberer made a motion to approve the minutes, DeAnn Konkel seconded, and the motion carried.

3. Treasurer's Report

DeAnn Konkel reported that, as part of the transition from the previous treasurer (Beth Reed), the Association's accounts were closed and moved to a new institution. She added that the CDs were also cashed out and the funds are currently sitting in the KEMA checking account, awaiting reinvestment after the conference. DeAnn then reported that the Association currently has \$40,912.40 in checking, \$17,184.37 in PayPal and \$14,756.30 in the Scholarship Fund (which still also includes the EMSAK donation). She noted that the 2016 budget had projected an over \$11,000 draw on reserves to meet expenses. However, she reported that, due to the increased membership and conference fees, only \$2,088 had been pulled from Reserves to date. Randy Frank then made a motion to accept the Treasurer's Report, Russel Stuckey seconded, and the motion carried.

4. Secretary's Report

Keri Korthals reported that 258 individuals purchased 2015-2016 memberships, an increase over the previous two years (250 for 2014-2015 and 233 in 2013). She noted that, with the addition of the 39 Life Members, the Association has a current total membership of 297.

Keri then reviewed the Board's decision to move from a September-to-August membership year to an October-to-September year, a change which occurred after the previous year's conference. She noted that having memberships expire on September 30th eased some of the logistical issues associated with conference registrations and elections. Keri also drew members' attention to the new online membership form. She advised that, combining the payment links and member contact info into one form should help ensure that KEMA's records stay more current. In closing, Keri reported that some clean-up was done on the "Documents" page of the KEMA website, specifically in the meeting minutes.

Vaughn Lorenson made a motion to accept the Secretary's Report, Pat Collins seconded, and the motion carried.

5. Committee Reports

a. Bylaws Committee (Chuck Magaha)

Chuck advised that there were no bylaw or policy changes made this year. However, he noted that KEMA's Strategic Plan was due for review in 2016, adding that the updated Plan

will be released in November.

b. Nominations Committee (Kathleen Fabrizius)

Kathleen announced the results of the two uncontested races, advising that 56 votes were cast, electing Keith Haberer as President-Elect and re-electing Keri Korthals as Secretary.

c. Audit Committee (Vivian Button)

Vivian reported that the Audit Committee (comprised of herself, Mark Stump, and John Moyer) reviewed KEMA's books and found them to be in order. She made positive note of the smaller than expected draw on reserves. Vivian did advise that there were some paperwork issues that slowed the transition to the new bank and also noted that some PayPal issues were being worked on. She closed by commending DeAnn for transitioning the Associations' bookkeeping to Quicken, noting that the software made it much easier to acquire reports. Pat Collins made a motion to accept the Audit Committee's findings, Laurie Harrison seconded, and the motion carried.

d. Scholarship Committee (Jillian Rodrigue)

Jillian began by reminding members of the ending time on the raffle, noting that 100% of the proceeds of that event and the quilt auction will go into the scholarship fund. She then announced this year's scholarship winners, both of whom are current EM professionals pursuing further education: Natasha Hunter (Masters in Emergency Management) and Skylar Dickey (Homeland Security and Criminal Justice undergraduate degree). Jillian advised that each winner will receive a \$250 scholarship, adding that the Committee hopes to increase that award amounts in the future. She concluded her report by noting that the quilt, which was auctioned off during the Vendor Reception, brought in \$1,000. She noted that Bill Guy, who had the winning bid, issued a challenge to the rest of the membership to match that amount through the raffle.

e. Site Selection Committee (Garry Berges)

Garry reminded the members that the conference changes venues every three years, noting that an RFP was sent out this year for the 2017-2019 conferences. He reported that eleven proposals were received, which were then narrowed to three finalists: the Hilton in Manhattan, the Topeka Ramada, and the Marriott in Junction City. He noted that, following site visits, the Topeka Ramada was selected for the next three years, adding that next year's conference will be held September 13th through the 15th.

6. Old Business

No old business was brought before the membership.

7. New Business

a. Recognition and Committees

Pamela Sanders recognized the Board members and committee members, making special note of all of the work done on the conference. She then reminded everyone to sign up for next year's committees.

b. LEPC Conference

Members were reminded to save the date for the 2017 LEPC Conference, which will take place at the Double Tree Hilton in Overland Park on July 20th- 22nd.

8. Adjournment

David Becker made a motion to adjourn, Ed Keller seconded, and the business meeting was adjourned.