



**2017-2018 KEMA Board Meeting
September 15, 2017
Ramada Topeka Downtown
Topeka, KS**

Attendee

Keri Korthals
Gary Middleton
Byrdee Miller
Mike Selves
Butch Post
Keith Haberer
Laurie Harrison
DeAnn Konkell
Cody Charvat
Charlie Morse
Marie Ballou
Rex Beemer
Russell Stukey
Fred Rinne

Representing

Butler Co. Emerg. Mgmt.
MAI, LLC
Elk County Emerg. Mgmt.
MAI, LLC
Rooks Co. Emerg. Mgmt.
Russell-Ellsworth Co. EM
Riley Co. Emerg. Mgmt.
Sedgwick Co. Emerg. Mgmt.
Sedgwick C. Emerg. Mgmt.
Labette Co. Emerg. Mgmt.
Ottawa Co. Emerg. Mgmt.
Gray Co. Emerg. Mgmt.
Coffey Co. Emerg. Mgmt.
SEKHCC

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ocemballou@ymail.com
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SEKHCC@twinmounds.com

1. Call to Order

President Keith Haberer called the meeting to order at 11:03 a.m.

2. Treasurer's Report

DeAnn Konkell began the review of conference expenses by noting that Shawnee County Emergency Management purchased the food for Tuesday night's dinner and will be submitting a bill to KEMA. She observed that this was an unbudgeted expense, as sponsors have usually picked up that cost at previous conferences. She added that the Chamber money may have been applied toward this expense in Junction City; she will follow up with Garry Berges to confirm. She requested discussion on options for future years, but first asked for Board approval to reimburse Shawnee County Emergency Management for their costs associated with Tuesday night's meal (between \$300 and \$400). Butch Post made this motion, Rex Beemer seconded and the motion carried.

The group then discussed possible options for the Tuesday meal going forward. Several suggestions were made including not providing a meal, more actively pursuing vendor sponsorship, or having the conference committee work the cookout. Mike Selves advised that Dusty Nichols wants to be more actively involved while the conference is in his county, and he encouraged the Board to also discuss options with Dusty.

This led to a conversation on vendor pricing and break sponsors. Russell Stukey discussed establishing levels of vendor participation, offering perks for increased investment (such as break sponsorship). He noted that perks could include putting company names on conference banners. It was observed that break sponsorships of \$200 a piece don't significantly offset a \$4,000 break cost

(as was incurred at the last conference location). It was also pointed out that vendors were promised that they would be listed on the KEMA website; however, that has not happened yet.

The Board affirmed the decision to offer an “early bird” discount this year, observing that there were very few on-site registrations. Gary Middleton also advised that the banquet count was very accurate this year. It was noted, though, that the per-person cost is more than the \$35 ticket price. DeAnn added that the vendor packets listed a \$28 ticket price; Russel noted that only two vendors purchased tickets at this rate, limiting the loss.

3. Secretary’s Report

Keri Korthals reported that she will be moving forward with the electronic membership cards for the 2017-2018 members, as directed by the Board. She added that everyone who has purchased a membership to date will have their cards by the end of September, in time for the start of the new membership year (October 1st).

4. Conference Close-Out Items (Gary Middleton, Mike Selves)

Mike informed the VPs of a few missing packets of break-out session evaluations. He also noted that, over the next couple of weeks, he will be actively pursuing copies of presentations to post to the KEMA website. Gary added that they try to get presentations from speakers prior to the conference, to speed up AV set-up; however, this has proven to be challenging.

Gary reported that conference evaluations will be generated by CVENT in about two weeks. He noted that the CVENT emails seem to be going to “junk” folders quite frequently, so he asked VPs to alert their regions to be watching for these notes.

5. New Business

- **Award Presentations**

Keith reported that he will be setting up award presentations in the recipients’ home jurisdictions. He advised the Board that he will send out the schedule and encouraged attendance.

- **Conference Pictures**

There was then discussion on the need for a designated photographer at conference, which led to further discussion on the status of the KEMA camera. DeAnn advised that Rick Shellenbarger likely still has the camera, due to his role as KEMA Historian. The group talked about possibly reassigning this position to someone more actively involved with the conference.

- **Future of Healthcare Coalitions**

Fred Rinne addressed the group, first complimenting the Board on this year’s conference. He then initiated a discussion on the future of the Healthcare Coalitions. He noted that their funding may be going away, but advised that the members are interested in continuing the cooperation and partnership opportunities in another form. He suggested a partnership between KEMA and healthcare providers. Mike noted that IAEM is creating caucuses for the different disciplines/sectors that make up their membership. He suggested investigating that model, with KEMA serving as an umbrella organization. Gary suggested using the Tuesday pre-conference day for various groups to meet. Fred also noted that, since emergency management is new to many of the healthcare facilities/providers, emergency

managers should be prepared to hear from them.

- **Contact Update**

Byrdee Miller reminded the Board that, after October 31st, her county contact information will no longer be valid due to her retirement.

6. 2017-2018 Meetings and Adjournment

Keith then presented a proposed meeting schedule for the 2017-2018 year. After discussion and comparing of schedules, the following meeting dates were set:

Date	Time	Location
November 8, 2017	10:00 a.m.	Saline County EOC
February 14, 2018	10:00 a.m.	Saline County EOC
May 9, 2018	10:00 a.m.	Saline County EOC
August 1, 2018	10:00 a.m.	Saline County EOC* (note change in location)
September 10, 2018	4:00 p.m.	Topeka Ramada
September 14, 2018	Post-conference	Topeka Ramada

Marie Ballou then made a motion to adjourn, Charlie Morse seconded and the motion carried.