



## Northeast KEMA

Jillian Rodrigue, Area VP  
 111 East 11<sup>th</sup> Street  
 Lawrence, KS 66044

[jrodrigue@douglas-county.com](mailto:jrodrigue@douglas-county.com)

785-838-2459

### NE KEMA Meeting Minutes

The NE KEMA meeting was called to order by Jillian Rodrigue, NE KEMA VP, at 10:00AM on January 19, 2016, at Blind Box BBQ in Shawnee, KS.

Those attending included:

Andy Bailey – NWS Kansas City	Marvin Butler – City of Olathe EM	Heather Dunlap – KDOL EM
Kelly Dunn – KU Med EM	Cathy Ernst – Lyon Co EM	Tim Gibbs - Miami Co EM
Matthew Golubski – Red Cross	Laurie Harrison – Riley Co EM	Natasha Hunter – Pottawatomie Co EM
Erica Hupka – KU Med EM	Keith Jeffers – Jefferson Co EM	Terry Kegin – City of Shawnee EM
Jim Kilmartin – Stormont-Vail Health	Matt May – Wyandotte Co EM	Chuck Magaha – Leavenworth Co EEM
Jackie Miller – The Blue Cell	Chad Omitt – NWS Topeka	Dan Robeson – Johnson Co EM
Jillian Rodrigue – Douglas Co EM	Bryce Romine – Osage Co EM	James Steele – Shawnee Co EM
Zane Steves - KDEM	Jack Taylor – Lyon Co EM	Amy Terrapin – Wabaunsee Co EM
Chris Trudo – Pottawatomie Co EM	Kathleen Wilmes – Red Cross	Jeff Welshans - KDEM

#### Minutes:

Matt May made a motion to approve the December 15, 2015 minutes with corrections. Laurie Harrison seconded the motion, and the minutes were approved with corrections.

#### Old Business:

There was no old business to discuss.

#### New Business

There was no new business to discuss.

#### KEMA Board Update:

- EMPG Survey - Those counties who had not completed the survey have been contacted by Teri. Of all eligible EMPG counties, only 12 have yet to complete the survey. Thanks to each who already had completed the survey. This survey is vital to educating legislators on how this directly impacts local communities and resilience.
- KEMA Scholarship – Checks were sent to awardees.
- Those counties who have not sent in their patch or \$13 for the KEMA quilt should do so as soon as possible!

### **NERHSC Update:**

- The RATT Trailer project is making progress, but they will have to prioritize purchases.
- Topeka Fire Department will be returning with an updated proposal to the group concerning equipping their fire and EMS personnel with tactical equipment as well as providing for several trainings and exercises. The Council requested TFD rewrite their proposal to include a more regional approach.
- Project leaders should be submitting their quarterly reports. Any new projects should be submitted prior to the end of the year.
- Counties are asked to complete the Capabilities Assessment. If you don't have a login, contact Bryan Murdie. This will assist with next year's projects. The Council tried to make it as simple as possible to complete. It follows FEMA's THIRA. The goal is that once the counties are done here and across the state, we'll have a statewide assessment. This will help the Council make better use of appropriated funds. Please complete this by the 1<sup>st</sup> of March.

### **NWS Update (Chad Omitt and Andy Bailey):**

- Spotter Talks will be hosted from February 17<sup>th</sup> through early April.
- NWS and Forestry are teaming up for Wildfire Awareness Week which is February 22<sup>nd</sup> – 26<sup>th</sup>. The intent of the campaign is to educate and inform those who may conduct burns and help them better identify from where to get weather information.
- Severe Weather Awareness Week is March 14<sup>th</sup> - 18<sup>th</sup>. The Statewide Tornado Drill is scheduled for 15<sup>th</sup>, but it has been requested that the test be conducted at 6:30PM.
- NWS Topeka looks to host its annual IWT meeting on Feb 9<sup>th</sup> from 9AM to Noon.
- There was a discussion concerning how fire danger is forecast between the different NWS offices.

### **Red Cross – Matthew Golubski and Kathleen Wilmes**

- Currently, there are 13 national disasters are being supported by over 400 volunteers and staff and 9 shelters.
- Matthew will be sending out the standard phone numbers to call and request assistance from the Red Cross as there has been some confusion.
- Kathleen provided additional updates. They are working hard to update shelter agreements ahead of the mass care exercise in August. They are also continuing to work their preparedness campaigns. If you know of any fire department interested in partner, please send them to the Red Cross.

### **Pottawatomie County – Chris Trudo and Natasha Hunter**

- LEPC meeting will be conducted tomorrow including a TEPW.
- Hosting a security tabletop exercise with Wamego concerning their 4<sup>th</sup> of July celebrations.
- Met with the remaining 4 of 5 USDs concerning active shooter exercises.
- Sponsoring a PIO course on March 8<sup>th</sup> and 9<sup>th</sup> with a JIC course on the 10<sup>th</sup>.
- Next week, they will be conducting a radio interview concerning Everbridge, a year in review and wildland fire public education.
- The first burn permit related court case has been completed.

### **Osage County – Bryce Romine**

- Working with cities on a letter of intent for hazard mitigation grants.
- Some upcoming exercises include EMS / Triage exercise and a fire staging / accountability exercise.
- EMPG has been submitted.

#### Shawnee County – James Steele

- Working on several exercises including an overturned cattle truck exercise in February and a major accident response tabletop exercise with the 190<sup>th</sup> which will lead into a full scale exercise next year.
- Shawnee County EM offices may be moving, but there are some issues to resolve.

#### University of Kansas Medical Center – Kelly Dunn and Erica Hupka

- Last year they conducted an active shooter exercise. Currently, they are following up on items identified in the AAR. Anyone interested in a copy of the Ex Plan or other materials is welcome to them. They can also provide some best practices on pitfalls to avoid or be aware of when planning and executing a similar exercise.

#### Wyandotte County – Matt May

- Developing emergency response plans for all 56 facilities. There is a team going to a new building each week.
- CERT classes start on February 25<sup>th</sup>. They plan to host 2 this year.
- The largest exercise coming up is a combination of the CST, hazmat, communications teams and law enforcement. It is the same exercise conducted at the Speedway last year but with a tactical component. They expect a 590 person exercise over 3 days on March 21-23.
- The regional mitigation plan has been reviewed, updated and submitted for approval.

#### Jackie Miller

- Working on a functional exercise at Crisis City.
- Conducting several urban search and rescue trainings for the Fire Marshal's office.
- Hosting a leadership course on February 5<sup>th</sup> at the MARC.

#### Jefferson County - Keith Jeffers

- Hosted the TEPW in December. Several exercises were identified including several tabletops and a functional/full scale at a local church.
- A discussion was held concerning what agencies should be given access to school floor plans.
- Working with KDW and the Corps of Engineers to develop response plans for the more than 60 miles of hiking and biking trails. An accident last summer prompted the action. October they will hold a full scale exercise involving a lost hiker on the trails.
- Spotter training is scheduled for February 17<sup>th</sup> at McLouth High School.
- They will conduct tornado drills during the statewide tornado drill. The courthouse will conduct an evacuation drill.
- They are working with local fire and KDWPT to get a K9 search team. Two dogs are currently in the program and a 30 person horse riding team is interested in getting certified as well.
- One of the K9 leaders has reserved Crisis City for May 14<sup>th</sup> and 15<sup>th</sup> for 3 exercises. They are in need of volunteers to act as victims.
- Hiring an emergency services and GIS Planner which will be housed under EM. The position will do mapping for all response agencies.

#### Johnson County – Dan Robeson

- The 5 year LEOP update has been submitted to KDEM for approval.
- Last year there was a push for COOP planning. 30+ departments have created plans and completed training.
- They have received a lot of questions regarding active shooter. They provide training for workplace safety coordinators. In February, they will be provided 4 courses, through the Sheriff's Office, on what government employees should do during an active shooter situation.
- This year's exercise when updating and reviewing ESFs will be an active shooter scenario.
- This will be the second year of putting into motion findings from the community preparedness survey. Last year was all about connecting with businesses and schools. This year they will focus on large venues and community organizations. Several meetings are already scheduled for the year.
- The annual spotter talk is set.
- The Operations Assistant Director position is open and will be shared with the group.

#### KDEM – Zane Steves and Jeff Welshans

- They have developed a presentation which can be delivered and tailored to local counties.
- The Montgomery County EM position will be opened.
- Kansas is the lead state for EMAC this year beginning in April. Staff completed training last week.
- Susan is hosting an emergency operations plan training in Olathe on February 18<sup>th</sup> from 9-4. Register on KS-Train.
- On March 8<sup>th</sup>, there is an active shooter for health care training at St. Francis.

#### Department of Labor – Heather Dunlap

- Of the 402 employees, 356 replied to the survey. Of those 356, only 21 employees said they would not sign up, so they will be contracting with CallThemAll for text alerting of employees.

#### Wabaunsee County – Amy Terrapin

- Working on a regional Ebola tabletop which is scheduled for February.
- Working on getting signatures from the cities for the Mitigation Plan.
- Providing CPR for employees to keep up certifications.

#### Lyon County – Jack Taylor and Cathy Ernst

- Jack Taylor introduced himself as the interim EM. The EM position closed last Friday. They will be conducting interviews on the 28<sup>th</sup>.
- Conducted a radio interview this morning concerning 2016 burn permits and the permit process.
- They have been working on integrating EMS personnel into active shooter incidents. This has been in the works for some time.

#### City of Shawnee – Terry Kegin

- On Saturday, a class of CERT volunteers graduated. This brings their CERT Team up to 50 members.
- Working on the LEOP.
- Working on accreditation for the fire department. They just completed the Strategic Plan.

#### Stormont-Vail Health – Jim Kilmartin

- Working on active shooter planning with the Sheriff and Topeka PD.
- Bombing is also a concern for planning purposes. They have been proactively working on lock down procedures.

## Leavenworth County – Chuck Magaha

- Teaching a Debris Management Class March 22<sup>nd</sup> – 24<sup>th</sup> in Newton and a second course in Chanute on October 18<sup>th</sup> -20<sup>th</sup>.
- Completed the TEPW with thanks to Zane and Keith Yoder. There is a lot going on locally.
- On December 30<sup>th</sup>, the annex is now open. This houses the alternate EOC which serves as the saferoom for the building.
- There is a renewed interest in resource sharing. This Friday, there will be a discussion on this topic using a list of questions to drive the discussion during breakout session. Part of the process is to identify and find ways for Kansas and Missouri work together.
- The Regional Coordination Committee meets on Thursday in Salina. They have talked about hosting a 1.5 day workshop to discuss where they have been and where they are going. In light of that, they are working to come up with a half day workshop.
- EM and the Sheriff sat down to discuss the online burn permit system. Over 6,000 burn permits were issued in 2014. 3,600 burn permits have been issued via the online system since May.
- The last school district is on board and developing their plan. EM sat down with the Superintendent last week.
- Conducting a movement control workshop on February 19<sup>th</sup> with Johnson, Leavenworth, and Wyandotte Counties. The Kansas Department of AG held off on this region due to its complexities for developing SOPs and exercises.
- The County has an active shooter plan. It's in paper form.
- In November, a Kansas City Infrastructure Exercise was conducted and well received. The exercise was an eye opener, Leavenworth County has already begun meeting with private entities to discuss emergency planning and response needs.
- Spotter training has been scheduled.
- CRMCS Update: The working group met a few weeks ago. The hologram is going away, and they are moving toward more smart phone and ipad based usages. In the early Spring, training will be coming out. Chuck highly recommended attending to see what new features and procedures are being rolled out.

## Miami County – Tim Gibbs

- Finishing up year end projects including EMPG documents.
- Goals have been set for Miami County. This year they are focusing on getting the Debris Management Plan completed and encouraging completion of COOP plans for agencies. They will be reaching out to faith based groups to provide training.
- Completed active shooter training for Osawatomie School District, the courts, the Paola School District and the administration offices.
- They have access to an open field K9 search team. To request this resource, call the Sheriff's Office, and ask for Tim.

## City of Olathe – Marvin Butler

- Through trainings and exercises, additional requests for emergency management training are coming from departments. There are more individuals from the city participating in the County meetings.
- Reaching out to local Tier II facilities to ensure the most accurate information is in them.
- He encouraged reaching out and getting to know the bomb squads who may be coming into your jurisdiction.

#### Riley County – Laurie Harrison

- Attended a very informative presentation given by the National Bio and Agro-Defense Facility with Pottawatomie County, KSU and Ft. Riley. The facility will bring in an influx of individuals which has impacts on local infrastructure and resources. Through this discussion, it was decided that quarterly meetings would be scheduled to continue this dialog.
- Fake Patty's Day is Saturday, March 5<sup>th</sup>. They are still looking for accountability volunteers to work 5-6 hour shifts.
- Concerning burn permits, 550 are in the system, but 1,200 are signed up to receive alerts in Everbridge.
- After two years of meetings and effort, a contract has been signed with Code3 Animal Associates.
- They are working to rebuild the critical incident stress debriefing team, which is manned by Geary, Riley and Pottawatomie Counties. Training is now set up for the end of February ICIFF Foundation.
- All signed resolutions have been submitted for the Hazard Mitigation Plan!

#### Douglas County – Jillian Rodrigue

- Sent out 2 RFPs for HMEP grants. One is for a public private partnership exercise and the other is for a Commodity Flow Study. Both are in negotiations at the moment for different reasons. They hope to have these moving forward shortly.
- They submitted 3 applications for FY17 HMEP.
- Promoting 12 Months To Preparedness which highlights a hazard each month and encourages one item to be put into a preparedness kit. At the end of the year, each person should have built a basic preparedness kit. Additionally, partner agencies are being brought in for videos and media interviews.
- The Severe Weather Symposium will be hosted on Saturday, March 5<sup>th</sup>. There is a \$15 fee to attend which includes lunch. This is an advanced severe weather training.
- Teri is on the KEMA Legislative visit and information packets. The visit is scheduled for the third week in April. More information will be provided as it is available.
- Hosting a mini CERT in February which focuses on some of the more vulnerable populations.
- In recent exercises, there were requests for additional trainings for those who would work in the EOC. With that in mind, we will be combining our ESF review meetings with short tabletop exercises to assist those with their roles and responsibilities within the EOC.
- Douglas County Skywarn members have begun their internal training which includes training sessions and tests given by DCEM. This intensive training season continues through April. ACT members will be exercising with LMH as well.
- Jillian reminded the group to begin thinking of who they would like as their new KEMA VP since she will not be running for a third term.

A motion to adjourn was made by Laurie Harrison and seconded by Chris Trudo.