



Northeast KEMA

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NE KEMA Meeting Minutes

The NE KEMA meeting was called to order by Jillian Rodrigue, NE KEMA VP, at 10:00AM on October 21, 2014, at Legends in Lawrence, Kansas.

Those attending included:

Carrie Boettcher – ESU EM	Gay Hall – Wyandotte Public Health	Rick Frevert – Lyon Co EM
Tim Gibbs – Miami Co EM	Laurie Harrison – Riley Co EM	Chuck Magaha – Leavenworth Co EM
Matt May – Wyandotte Co EM	Jackie Miller – KDEM	Kelly Morken – KU Med EM
Chad Omitt – NWS Topeka	Jillian Rodrigue – Douglas Co EM	Bryce Romine – Osage Co EM
Russel Stukekey – Coffey Co EM	Glenda Sunter – Lyon Co EM	Amy Terrapin – Wabaunsee Co EM
Chris Trudo – Pottawatomie Co EM		

Minutes:

Bryce Romine made a motion to approve the August 19, 2014, minutes. The motion was seconded by Chuck Magaha and the minutes were approved as written.

Ebola Discussion

Matt May (Wyandotte County EM), Kelly Morken (KU Medical Center EM), and Gay Hall (Wyandotte County Public Health) lead the group in a discussion concerning the suspect Ebola case in Kansas City. They discussed coordination efforts and challenges as well as procedures followed. They highlighted the challenges of waste disposal and clean up efforts and the need to bring all partners together as early as possible. They are still working on presentations to community groups and members. Chuck suggested including funeral directors and faith-based organizations in your local discussions.

Old Business:

- 39 votes were cast for deciding upon where NE KEMA meetings would be held the next 2 years. A majority of the group voted to continue to rotate the meetings, but include at least one meeting per quarter in a centralized county. Jillian will break down the region, work on a schedule, and reach out to counties.
- Jillian reminded the group to consider inviting non-traditional members to attend the meetings and look for opportunities to reach out to more entities.

New Business:

KEMA Award presentations for Instructor of the Year have been completed, but Jillian is working with Carrie and Vaughn to schedule the New Emergency Management Professional award presentation.

KEMA Board Update:

You should have received a survey requesting your input on the conference. Members discussed some of the things they enjoyed and made suggestions on how to make it better next year. Several people enjoyed the new location. They thought the sessions were very good and diverse. Russel did a great job on vendors. Some changes have already been discussed concerning room setup and meal setup. Suggestions were made for changing the vendor night game to a longer event in order to give the vendors more time with participants. A request was made to put out the agenda earlier for per diem reasons and to clarify when actual meals are provided or not. A question came up about the large number of banquet meals that were left uneaten. Jillian stated she would ask about that.

NERHSC Updates:

FAD Exercise Updates:

- Chris Trudo stated the recent FAD exercise was very good for them. Following the exercise, his county felt as if they would be better prepared to handle a FAD that before the exercise. The training center incorporated an EOC, but the technology was just being brought online. There were some problems. WebEOC worked really well. Brought in a CERT member to do documentation. It was really helpful to have someone to specific to answer phones and feed the EM information. Chris mentioned needing a veterinarian on site.
- There was some confusion and frustration in some of the other participating counties, but they were able to make it an exercise that was helpful for them.
- Rick mentioned that in Lyon County, it was stated that their portion should be run as operations instead of as an EOC. It was a learning experience for all involved, but they had the right people at the table and feel better prepared.
- Russel mentioned that WebEOC should be used as a documentation tool. Other forms on communications should be used when action is needed. Mining of information should be done as well as posting of information.

NWS Updates:

- Jeff Johnson has officially joined the Topeka NWS office as the Meteorologist in Charge. He comes from the Des Moines office where he was the WCM with 20+ years of experience.
- The winter season campaign will be different this year. It will occur on December 1st and will be coordinated with the Kansas City office.
- The winter weather outlook came out showing a climate signal of a weather El Nino. There is an equal chance of everything, so it's important to be prepared for winter.
- Today was the first day of the new SPC outlook categories. Chad will send out additional information.
- Weather Ready Nation Ambassador program is an opportunity for more non-traditional partners, especially businesses, to engage and support weather preparedness.
- NWS Topeka would like to host an IWT in December. More details will come as they are known.
- Chris Trudo added how much he appreciated the support of NWS staff during recent hazardous material incidents.

Member/Organization Updates:

Osage County - Bryce Romine

- Completed a Full scale exercise with 83 people who want another exercise. He's working on the AAR.
- Time has been spent talking with cities about the Mitigation Plan adoption process.
- Franklin, Osage, Coffey, and Anderson County will be participating in a HazMat IQ course through HMEP grant funds. They are in the planning stages.
- Hel their LEPC meeting in conjunction with the exercise.
- Participated in Lyon County during the FAD exercise.

Pottawatomie County - Chris Trudo

- The FAD exercise took a lot of time before and after.
- In one day, they worked a semi roll over with a hazmat, possible explosive device, an illegal dumping incident, an acid leak at the scales and a hay/barn fire. The next day, they had flooding issues.
- Chris asked the group about their interactions with Red Cross after a recent fire experience.

Coffey County – Russel Stukey

- 2 people going to RATT training.
- Held drive thru flu clinics and gave flu shots to around 10% of the population.
- Working on the message board project for the Council.
- Taking applications for a secretary until Friday.
- Working on the Wolf Creek hostile action tabletop exercise while will be held on October 29th.
- A new county attorney is being chosen.
- Received StormReady designation.

Lyon County – Rick Frevert and Glenda Sunter

- Hosting a WebEOC training from 9-4PM on Oct. 27th.
- Nov 5th, the Corps of Engineer is putting on a tabletop exercise on flooding.
- Chuck is teaching a debris management course March 17-19th. This is the full course.
- Working getting photos of the equipment for resource manager in order to create new tags.

Emporia State University - Carrie Boettcher

- Writing a crisis communications plan to include emergency communications and how to communicate with the technical college and local USDs.
- Met with the President's Council and have begun discussions concerning basic coop functions. Carrie has asked them to identify their designation of authority up to three persons deep. Departments have also been asked to review their call downs and update if needed.
- Initiated some building level planning conversations.
- Invited to the commencement planning meeting!
- Have been involved with university level Ebola planning.

Wabaunsee County - Amy Terrapin

- Held a department head meeting on Monday which included commissioners. The Health Department and EM briefed them and the Sheriff's Office on plans. They explained how things are continuing to change and who is keeping up with each portion. EM continues to meet with the health department.
- Received HMEP grant funds to assist in the completion of their EOP.
- Conducted some courthouse training on active shooter incidents. Some work in being done on the Courthouse including new panic buttons.
- Thursday's LEPC meeting will include a discussion on Ebola.

KDEM - Jackie Miller

- KDEM has hired, Jeff Welshans, as the new SE Coordinator. He doesn't have e-mail yet. Jeff comes with some EM experience including time in Sumner County. He has been full time with the 184th.
- This Thursday is a planning meeting for a full scale IMT / SAR exercise in April.
- Getting ready for the tabletop for Wolf Creek.
- Had a real alert at Wolf Creek. There were great lessons learned and added some food for thought.
- Have been busy with Ebola discussions. KDEM's role is to support KDHE. Jackie will pass along some of the concerns discussed during the morning session.
- In the process of scheduling some county visits.
- Assisting with an exercise this Saturday in Bourbon County.
- EM handbook information was sent out today. Teri has been the point person and has really made the handbook come along. It's going to be a really good tool. KDEM has a lot of responsibilities to fill in some information. Some KEMA input has been requested as well.
- Jennifer Clark, who has been on maternity leave, is not coming back.
- Battle book discussion: Jackie has been talking with Jonathon about the possibility of having the book as a template in WebEOC. They are working on ways to communicate better.

Miami County - Tim Gibbs

- Busy with several Fall events. They provided communications for some of those events.
- Assisted Anderson County with their corn stock event.
- Conducted an active shooter at one of the local schools with EMS. They are working on incorporating both LE and EMS into the process.
- Sheriff has EM teaching how to use ICS in real life. Bosses have begun to push the use of ICS.
- Jail has been approved. This building will include a new dispatch center and EOC.
- Adopted the Hazard Mitigation Plan.

Leavenworth County - Chuck Magaha

- Working through MARC (KS & MO) to host an IMT / SAR tabletop exercise. Chuck requested the paperwork from the exercise. The exercise is scheduled for Feb 18th.
- The storm in October brought hen egg sized hail which stripped trees. There was also some flooding.
- Conducted an unannounced EOC drill at 1:16PM with the goal to have it up and running in 1 hr with the EOC active in 45 minutes. IT had it set up in 29 minutes. It was fully staff with 14 departments and 12 of 15 ESFs in 45 minutes.
- Teaching a full Debris Management course on March. The training is on KS Train. Chuck is teaching another in April in Grey county.
- Phone panic button within the Sheriff's Office. It's treated like a 911 call. Low cost.
- Kim and Chuck recently participated in two safety days.
- SET exercise with amateur radios boasted 17 participants.
- As of yesterday, there is a share point file for the Ebola planning so all partners can see it.

KU Medical Center EM - Kelly Morken

- Conducted an active shooter with LE and hospital ED staff. Student Services would like a Full Scale in the library.
- The Department of Labor will be visiting. She suspects it will be to discuss their Ebola procedures.

Douglas County - Jillian Rodrigue

- Construction on EOC-B is done which concludes the remodel.
- Hosting the Social Media Club of Lawrence in December. This is a great opportunity for us!
- Hosted a CERT exercise which focused on accountability. They had 3 stations (hazmat evacuation, resource accountability, and general scene/event accountability).
- Mitigation Plan has been approved, so now staff is getting that on local commission/council agendas for approval.
- EM will be purchasing Volgistics for volunteer management.
- Hosting a volunteer recognition in December.
- New push from the County Administrator for countywide usage of IRIS due to recent incidents. EM will be overseeing the process.
- Teri and Ryan were evaluators for the FAD exercise. They are both attending the social media course.
- Received the StormReady recertification.
- Held the quarterly full board LEPC meeting in October. Jackie Miller attended and gave a presentation on EMAP accreditation. It was very well received.
- Completed a miniCERT course at Arbor Court at Alvamar and graduated 10.
- During National Preparedness Month, EM staff was given a booth at both local Hy-Vee stores in Lawrence. They helped sign people up for IRIS and gave away several items. We had a presence on social media. An AAR is being conducted.
- Last year's HMEP is all closed. Two HMEP grants were received this year for a tabletop and full scale exercise. The tabletop will likely include the local airport.

A motion to adjourn was made by Russel Stukey and seconded by Glenda Sunter.