



## Northeast KEMA

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### NE KEMA Meeting Minutes

The NE KEMA meeting was called to order by Jillian Rodrigue, NE KEMA VP, at 10:00AM on December 9, 2014, at Blind Tiger in Topeka, KS.

Those attending included:

Carrie Boettcher – ESU EM	Heather Dunlap – DOL EM	Vickie Eckard – Franklin Co EM
Rick Frevert – Lyon Co EM	Tim Gibbs – Miami Co EM	Laurie Harrison – Riley Co EM
Scott Horne – 190 <sup>th</sup> ANG	John Hughes – Ft. Leavenworth	Natasha Hunter – Linn Co EM
Jeff Johnson – NWS Topeka	Chuck Magaha – Leavenworth Co EM	Jackie Miller – KDEM
Chad Omitt – NWS Topeka	Alan Radcliffe – Franklin Co EM	Jillian Rodrigue – Douglas Co EM
Bryce Romine – Osage Co EM	Steve Samuelson – KDA/DWR	James Steele – Shawnee Co EM
Dave Sterbenz – Shawnee Co EM	Russel Stukey – Coffey Co EM	Glenda Sunter – Lyon Co EM
Amy Terrapin – Wabaunsee Co EM	Chris Trudo – Pottawatomie Co EM	

#### **Minutes:**

Glenda Sunter made a motion to approve the November 18, 2014, minutes. The motion was seconded by Rick Frevert, and the minutes were approved.

#### **Old Business:**

There was no old business.

#### **New Business:**

- Jillian thanked everyone for submitting nominations and voting for the new NE KEMA representative to the Northeast Region Homeland Security Council. Laurie Harrison will be the new representative.
- The new KEMA meeting schedule was handed out. Jillian is working to finalize the monthly host counties and locations.
- A sympathy card will be sent to Julie Meng on behalf of the NE KEMA Region.

#### **KEMA Board Update:**

- All KEMA awards have been presented and those pictures will be posted on the KEMA website.
- The awards are being reviewed and updated. That charge is being led by Brian Stone.
- Jillian reminded the group about the HMEP grant guideline changes.

### **NERHSC Updates:**

- Laurie plans to stop by the meeting to deliver laptops to Franklin, Osage, Shawnee and Coffey Counties. If she doesn't make it, those counties are asked to contact her today.
- The December meeting is next Wednesday. One of the projects which will be discussed is the RFP for the call notification system.
- There will be an election for the Chair of the NERHSC. Only 30% of the funds can be moved. Next year, monies will not be allowed to be moved between projects.

### **NWS Updates:**

- The local IWT will be held on February 9<sup>th</sup> at KDEM in Room 115 in the Nickel Armory.
- Statewide Integrated Warning Team meeting will be held in Lyons on January 26<sup>th</sup>.
- The Statewide Tornado Drill will be held at 1:30PM on Tuesday, March 3<sup>rd</sup>. There was a suggestion to hold the meeting in the evening but consensus could not be made. Severe Weather Awareness Week will be held March 2<sup>nd</sup> – 6<sup>th</sup>.
- Chad provided a weather update for the short and long term.
- Jeff Johnson, Topeka MIC, provided an introduction. He spent most of his career in Iowa and left that office as the WCM. He is excited to be in Kansas and to begin meeting and working with EMs. You can expect to see Jeff at some of the outreach events which he really enjoys attending.

### **Member/Organization Updates:**

#### Leavenworth County - Chuck Magaha

- Still hosting and participating in regular Ebola meetings
- Held their TEPW last week. They were able to get several things lined out despite the smaller than usual crowd.
- Updated and submitted their Debris Management Plan last week. There are some changes and updates that were required before FEMA would approve. If you utilized this plan as a template for your own, make note that you may need to make some updates.
- They are in the planning stage for a KC Metro IMT / SAR exercise on Feb 19th. Todd Mann was selected as the contractor. 8 proposals came back for the exercise.
- Andy is conducting NWS media briefings/tours for the major media outlets. The interactions have been very positive.
- Chuck is teaching a Debris Management Class on March 17th - 19<sup>th</sup> in Lyon County. 15 people are needed to host the class. A second course will be offered on April 21st - 23<sup>rd</sup> in Gray County.
- Chuck introduced John from Fort Leavenworth.

#### Coffey County - Russel Stukey

- Working on the EOP Update.
- Hosting a FAD tabletop exercise on January 14<sup>th</sup>.

#### Pottawatomie County – Chris Trudo

- Working with the USDs on NIMS training. They will then be conducting active shooter tabletop exercises with an annual full scale exercise.
- Bruce Brazzle is retiring.

#### ESU - Carrie Boettcher

- Commencement is this Saturday. The University should shut down on the 24th and reopen on the 5<sup>th</sup> of January.

Lyon County – Glenda Sunter and Rick Frevert

- Cleaning out and organizing offices and files.
- Working to complete road and bridge ID tags.
- Met with High school group and got their EOP updated. They purchased around 50 cameras for security. Making strides to build the capability to lock down the school if needed.
- Dispatch centers are now combined. After January 1<sup>st</sup>, they will be under a single boss. The new director has been hired. Staff is working 12 hour shifts until additional staff can be hired.

Wabaunsee County - Amy Terrapin

- Attending a livestock preparedness meeting with the extension agent tomorrow. The meeting is sponsored by Kansas State.
- Held a Pipeline meeting in Eskridge at the end of November. 25 people attended and included mayors, commissioners and response personnel.
- Working on the EOP.

Miami County - Tim Gibbs

- Working to get all of the partners signed off on the Hazard Mitigation Plan.
- Community is getting a new jail which will include Dispatch and EM/EOC.
- Holding their final LEPC Meeting this week.
- They have a Search and Rescue Canine Team which is available to communities. That request should be made through Tim or the Sheriff's Office. The team is willing to travel.

190<sup>th</sup> ANG - Scott Horne

- Scott is now officially the full time installation manager. He is working through the requirements of the job and getting a lay of the land.

KDA/KWR - Steve Samuelson

- Teaching a post flood responsibilities for community officials in February in Wamego.
- FEMA has a software for damage estimation. There will be a class on that in Emporia in March. Part of class will be a walk-through of a home.
- Is a resource for communities as it pertains to flood plains. Congress passed new laws, and if assistance is needed, Steve may have resources to help individuals. Steve has access to a FEMA Consultant who is paid to assist with questions.

Ft. Leavenworth - John Hughes

- Ft Leavenworth was required to host town hall meetings and update plans.
- Each year, they are required to conduct a full scale exercise. This year it will be conducted on April 14<sup>th</sup> with a train derailment and crude oil spill/fire scenario. It will require the use of county resources, EPA, and life star. Play is expected to last for 6 hours.
- County plays a support role to the Army. During a capability assessment, it was found that WebEOC information could not be shared with the county. WebEOC was just republished to share information to the county officials.

#### KDEM - Jackie Miller

- Working fast and furious with KEMA on an EM Reference Book. Part of this will be a mentoring program. Initially, they are developing the book to include the basics and job aids. The team met for a day and 1/2 last week. It's been a lot of work to define the basics and make it useful for all EMs, new and seasoned. KEMA will be the lead for the mentoring program. Teri Smith has been the driving force behind the mentoring program. The idea is to help better define what a comprehensive emergency management program looks like. Chuck added that each state group had a local EM within the group and they all looked hard at the content. On January 27<sup>th</sup>, they'll meet again. The hope is that the overall main book will be completed by February. Once the book is in final draft, it will be shared with others within KEMA to review.
- HMEP Grant - It's a very short turnaround time, so be prepared to start early. Exercises are a good use. Jackie will assist with planning teams. You must be very specific about purchases and items within the grant application.
- Melody Saxton is leaving the Planning Section. Jennifer Clark has also left. They will be interviewing for that position next week.
- Battle Book – KDEM is working to identify a way to allow entities and counties to update their own information.
- Debris Management Plans – Jackie encouraged cities and public works people to attend the debris planning course. If you need a Debris 101, contact Chuck. He's happy to bring that to your county. It's about 1.5 hours. Baxter Springs was a very interesting case study for debris management. Now is a good time to review those plans and ask your questions. Steve Harsha is a great resource for your questions.
- Jackie will be out for about 6 weeks beginning December 30<sup>th</sup>. If you have something planned with Jackie during that time, be sure to talk with her about making other arrangements.
- Chuck thanked Jackie for filling in for Keith for some trainings.

#### Osage County – Bryce Romine

- Completed their TEPW.
- Will be working on staging management and some active shooter exercises.

#### Shawnee County – Dave Sterbenz and James Steele

- Attended a radio meeting last Friday. They are just about done with the upgrades, but they are having some issue with volume of transmissions.
- Shawnee County just completed a major consolidation of departments.
- Resubmitted the EOP this week.
- Practicing with the quad-copter which can broadcast to iPhones and iPads.
- Still waiting on EMPG funds. KDEM reported that the checks should be there somewhere in the next few weeks and will cover the first 3 quarters.
- Continues to work on their Ebola training and equipment. They hold 1 IAP meeting each Monday. Donning and doffing of equipment is a training that is being offered.
- Received more information from RACES. A Shawnee County has appointed a RACES officer.

#### Kansas Department of Labor - Heather Dunlap

- Has been in the position for less than 30 days. It is a new position to the Department of Labor.
- One of the biggest projects is working on COOP planning.
- Attended the last state level Ebola tabletop exercise.

Douglas County – Jillian Rodrigue

- EM is conducting a social media preparedness campaign, Timmy the Preparedness Elf on a Shelf. December 1<sup>st</sup> – 25<sup>th</sup>, Timmy will share preparedness tips. So far, we've received an increase in engagement with fans.
- Will be hosting a Volunteer Recognition on December 10<sup>th</sup>. Each group chose an outstanding volunteer within their group and EM Staff chose one overall outstanding volunteer. We will also be highlighting a volunteer who has been with us for 39+ years.
- EM is hosting the Social Media Club of Lawrence tomorrow morning. This is a very diverse group that will tour the EOC and talk about social media in emergency management.
- Going before the Commission to accept the HMEP grant proposals for 2015. Douglas County received 5 proposals for those exercises.
- Douglas County's 42<sup>nd</sup> siren is set to be completed the week of the 15<sup>th</sup>. This siren will cover Rock Chalk Park and Sports Pavilion Lawrence.
- Will be hosting an end of the year meeting with volunteers to review 2014 and plan for 2015 activities.
- Participating in a community Ebola after action review meeting to discuss ways to improve upon our plans and response to Ebola and to continue to strengthen partnerships.
- The TEPW will be held during the LEPC Full Board Meeting in January.

Dave made a motion to adjourn, and Russel seconded the motion. The next meeting is January 20<sup>th</sup> Marshall County.