

## **OPEN POSITION**

### **Emergency Management Director**

This is a full-time position with benefits

The Rooks County, Kansas Commissioners are seeking an Emergency Management Director

This position requires business management skills (including financial management, professional communication skills, basic computer skills and excellent public relations). The Director will be responsible for administrative duties and ensuring the County is in compliance with federal, state and local regulations.

A high school diploma or GED and a valid Kansas driver's license are required. Successful applicant must be able to pass a drug screening test and meet the physical requirements of the job.

Salary \$42,000 TO \$46,000 and is negotiable, depending on experience.

Benefits include:

Health and Dental Insurance

Life Insurance

KPERS Retirement Benefits

Paid Sick Leave, Vacation Leave and Personal Leave

To request a job description please contact the County Clerk. The position will be open until filled. EEOC.

Please send a cover letter along with a resume to

Rooks County Clerk

115 N Walnut, Stockton, KS 67669

Or [imm@ruraltel.net](mailto:imm@ruraltel.net)

Phone: 785-425-6391

Hours Mon – Thurs 8:00 am to 5:00 pm

Friday 8:00 am to 12:00 noon